



# Park Place Real Estate

116 E High Street Oxford, OH 45056 (513) 523-2015 (513) 524-9935 fax  
ParkPlaceRealEstate.net PropertyManager@ParkPlaceRealEstate.net

## TENANT MOVE-IN INSPECTION SHEET

**ADDRESS:**

**LEASE START DATE:** \_\_\_\_\_ **(NEW TENANTS ONLY) INSPECTION SHEET DUE DATE: 7 days from lease start date**

The purpose of this inspection sheet is for you to list permanent flaws within the property so you won't be held responsible for them when you move out. A permanent flaw is a cabinet door painted lime green or an iron burn in the carpet. Do not list maintenance issues on this sheet, such as a loose doorknob or leaky faucet. Please contact us at (513) 523-2015 with your maintenance requests. This form must be received within seven (7) business days of the lease start date. Non-receipt of this form indicates that the property was found to be in satisfactory condition. This form does not apply to carry-overs tenants who signed a renewal lease. Carry-overs tenants should have turned in a move-in inspection sheet last school year upon their initial move-in.

**THE RESIDENTS ACCEPT RESPONSIBILITY FOR THE CONDITION OF THE PROPERTY "AS IS" EXCEPT FOR:**

<b>LIVING ROOM/ DINING ROOM</b>	_____ SATISFACTORY _____ NOT SATISFACTORY see comments

<b>KITCHEN(S)</b>  If you have more than one kitchen, please indicate the location of the kitchen you are describing. Ex. 1st floor.	_____ SATISFACTORY _____ NOT SATISFACTORY see comments

<b>BATHROOM(S)</b>  If you have more than one bathroom, please indicate the location of the bathroom you are describing. Ex. 1st floor.	_____ SATISFACTORY _____ NOT SATISFACTORY see comments

<b>BEDROOM(S)</b>  Please indicate the location of the bedroom you are describing. Ex. 2nd floor, 1st door on right.	_____ SATISFACTORY _____ NOT SATISFACTORY see comments

<b>OTHER</b>	_____ SATISFACTORY _____ NOT SATISFACTORY see comments

Submitted by:

Print Tenant's Name

Tenant's Signature

Date